

**Friends of the Fresno County Public Library**  
**Board Meeting Minutes**  
**November 24, 2025**  
Zoom

**MINUTES**

**PRESENT:** Nick Andrade, Shannon Wise, Rosa Huerta, Vicki Love, Brian Baker, Sandra Knudson, Deborah Janzen, Brooke Payton, Amanda Stinnett, Kim Sturges

**REGRETS:** Mark Kalchik, Becky Brown, Butch Dies

**ABSENT:** Jim Poptanich, Nancy Kast

**ALSO PRESENT:** Terry Eckman, Sally Gomez, Susan Renfro

**1. CALL TO ORDER/OPENING REMARKS**

- The meeting was called to order at 7:05 by President Shannon Wise.

**2. ACKNOWLEDGEMENT OF REGRETS AND EXCUSED ABSENCES**

**3. APPROVAL OF THE MINUTES FROM OCTOBER 27, 2025 MEETING**

- **Motion:** Brian Baker
- **Seconded by:** Nick Andrade
- **Carried**

**4. COUNTY LIBRARIAN'S REPORT – SALLY GOMEZ**

- There's lots going on at the Library, but there are few concrete updates to share. Projects at Central, Selma, Reedley, Clovis, and Politi are all coming along.
- Things are slowing down for the holidays as people take time off.
- The Library is still recruiting Library Assistants, beginning with an internal process with Library Aides and part-time employees.

**5. LIBRARY ADMINISTRATIVE STAFF REPORT – SUSAN RENFRO**

- The Library is already beginning to plan for Summer At Your Library 2026. They're currently working on a partnership with another community organization, but there's no memorandum of understanding yet, so they'll be back to the Board of Supervisors with that soon and expect it to be approved.
  - Based on previous years' costs and quantities, the Library requested that the Friends cover the cost of 2,500 pins (roughly \$4,225) and 300 shirts (roughly \$2,700), for a total cost of \$6,925.
  - Brooke Payton **moved** to approve the expenditure and Brian Baker **seconded. Carried.**
  - The pins the Library would like to order will need to be purchased through Wizard Pins, and since the County doesn't use this company, the Friends will have to make that purchase. They'll send the necessary information when it's ready.

- Brooke Payton asked if any thought had been given to the Library passport program and map she'd brought up in a previous meeting. Susan shared that the Library wants to explore this idea further with the Marketing team.

## 6. NEW BUSINESS

- 2026 Meeting Schedule
  - The proposed schedule was shared and discussed. There is currently no date for the Annual Meeting yet.
- West Fresno request to use tax ID for Baker Creek seed donations
  - The staff at the West Fresno branch have requested the use of our tax ID to request seed donations from Baker Creek, a company that specializes in heirloom seeds. There is no financial ask tied to this request, either from the branch or from Baker Creek.
  - Nick Andrade requested that the staff just send a report of any donations they receive, for our records.
  - Deborah Janzen made a **motion** to approve the use of the Friends of the Library's tax ID to request seed donations for the West Fresno seed library the next time Baker Creek opens submissions. Brooke Payton **seconded. Carried.**

## 7. BOARD REPORTS

- **PRESIDENT – SHANNON WISE**
  - Shannon has emailed attorney Laura Ward about a letter of support for the Tower District Library, as well as Measure B, but has not heard back and will try again.
  - Shannon was inspired by the Library's volunteer reception to do something similar for the Annual Meeting. There will be a form set up where branch Friends can nominate a Volunteer of the Year, and the Board can figure out how to reward people.
- **VICE PRESIDENT, PROGRAMS – ROSA HUERTA**
  - No report.
- **TREASURER – NICK ANDRADE**
  - The Quickbooks Online conversion is ongoing and the accounting team is still catching up.
  - Bill.com is back up and running, so invoices are being processed.
  - Taxes were filed on time.

## 8. OLD BUSINESS

- Policies and Forms Committee: Shannon will send an email.
- Bookshop Update:
  - The Bookshop is 50% off for the entire month of December.

## 9. PUBLIC COMMENT

- Brooke Payton mentioned that the Fresno City Council voted to adopt the new Tower District Specific Plan, which includes a library. This is the plan's first revision since 1991.

- **NEXT MEETING: Monday, January 26 at 7 PM at Fig Garden.**

#### **10. ADJOURNMENT**

- **Motion by:** Brian Baker
- **Seconded by:** Deborah Janzen
- **Carried. The meeting adjourned at 7:41.**

**Submitted by Sam Retton, Executive Assistant.**