

Friends of the Fresno County Public Library
Board Meeting Minutes
November 25, 2024
Zoom

MINUTES

PRESENT: Shannon Wise, Nancy Kast, Becky Brown, Nick Andrade, Jim Poptanich, Vicki Love, Mark Kalchik

REGRETS: Dan Dunklee, Butch Dies, Rosa Huerta, Brian Baker

ABSENT: Kristie Leyba

ALSO PRESENT: Susan Renfro

1. CALL TO ORDER/OPENING REMARKS

- The meeting was called to order at 7:04 by President Shannon Wise.

2. ACKNOWLEDGEMENT OF REGRETS AND EXCUSED ABSENCES

3. APPROVAL OF THE MINUTES FROM OCTOBER 28, 2024 MEETING

- **Motion by:** Jim Poptanich
- **Seconded by:** Vicki Love
- **Carried**

4. LIBRARY ADMINISTRATIVE STAFF REPORT – SUSAN RENFRO

- **Pop-up Prom Shop:** The Library is still in need of donations of men’s clothing and larger women’s clothing for the pop-up.
- **Holiday Hours:** The Library will be closed for the Thanksgiving holiday.
- **Sanger:** HVAC repairs are set to begin on January 6. The branch will be closed for several months.
- **Clovis and Reedley:** The plans for both buildings are scheduled to go before the County Board of Supervisors for final approval on December 3.
- There is no big, county-wide programming again until Summer At Your Library begins ramping up. There are small winter craft programs throughout the County.

5. NEW BUSINESS

- **Acknowledgement for Lyn Peters**
 - i. Shannon Wise will send a thank you card to Lyn to thank her for her years of service on the Board.
- **Measure B**
 - i. Measure B is currently planned to go on the 2026 ballot. As of this time, it’s unclear as to whether it would appear in March or November.
 - ii. While there are things the Friends of the Library can’t really do until we receive guidance from the Library, who are waiting on County Counsel, we can begin doing some preliminary planning and start assembling a committee.

- Jim Poptanich volunteered to be on the committee, as did Vicki Love. Jim suggested that much of the outreach be electronic this time, as opposed to phonebanking.
 - iii. The research firm who worked on the measure last time have been in touch with the Library again.
- **2025 Meeting Schedule**
 - i. After some discussion, it was agreed that Monday nights at Fig Garden still work well for the majority of the Board.
 - ii. Sam Retton will compile a schedule and send it via email for approval.

6. BOARD REPORTS

- **INTERIM PRESIDENT SHANNON WISE**
 - i. **Branch Gathering**
 - During the branch gathering, we discussed the updated check request forms and provided new branch donation and deposit forms to the branches.
 - There was low attendance, but the people who did attend had positive feedback.
 - Shannon Wise said during the meeting that she'd be attending at least one meeting for each branch throughout the year.
 - Nancy Kast suggested that Nick Andrade create videos that explain how the new forms work for branches that were not in attendance.
- **VICE PRESIDENT, MEMBERSHIP AND NOMINATING – BECKY BROWN**
 - i. **Patino School of Entrepreneurship**
 - Kristie Leyba signed us up for a project where students at Patino School of Entrepreneurship would create a new website, business plan, and possibly a logo as a project.
 - Shannon Wise, Becky Brown, and Sam Retton attended the initial presentation at the school and are unsure as to what the next steps are at this time.
- **TREASURER—NICK ANDRADE**
 - i. The taxes have been filed ahead of schedule.
 - ii. At this time, the October board report is not yet available, but Sam will send it once it is.
 - iii. End-of-year deposits and check requests are due from all branches soon.

7. OLD BUSINESS

- **Bylaws**
 - i. Shannon Wise has found some minor mistakes in need of correction and will send them to Nick Andrade to send to our attorney, Laura Ward. Once these are fixed, the draft will go before the Board and be sent to the listening session attendees.
 - ii. A special meeting will be held on December 16 at 6 PM via Zoom so that the final draft can be approved in time for the annual meeting.

8. BOOKSHOP UPDATE

- Sunnyside held a sale during Bookshop hours and the Bookshop still made \$600 that day, so the shop will plan to stay open during Sunnyside book sale hours from now on.
- The election also seems to have driven a great deal of traffic into the shop.
- The entire store will be 50% off for the month of December.
- Another warehouse clean-up day should be scheduled soon.

- **NEXT MEETING: Special Meeting Monday, December 16 at 6 PM via Zoom.**

9. ADJOURNMENT

- **Motion by:** Jim Poptanich
- **Seconded by:** Mark Kalchik
- **Carried. The meeting adjourned at 7:45 PM.**

Submitted by Sam Retton, Executive Assistant.